

# NEC SL2100 Instructions

## Other

### **Park a call**

If you put a call on Hold, you can press the line button to take it off Hold.

If your system uses Park, you usually won't have line buttons to take a call off Hold.

Park is like Hold, except you don't see the outside lines on your phone.

Park a call -                      Answer a call – Press Transfer – Press Park – Note the Park number on display.  
Unpark -                              Press Unpark + Park number.

### **General Delivery Mailbox**

General messages and calls that don't go to a particular mailbox, go to the General Delivery mailbox.

Someone should be assigned to check this mailbox regularly.

One or more phones on your system will have a button to indicate if there is a message in this mailbox.

### **Handy Codes**

Clear MSG Light              Speaker – 773 – Speaker

Music On/Off                      Speaker – 725 – Speaker

### **Page**

After making your announcement, press the button to hangup (where the earpiece will go).

Then, if the receiver bounces around while hanging up, the noise won't go over the speakers.

### **Day/Night Mode**

Your system might have different ringing and forwarding options depending on the time of day.

There could be automatic schedules that switch to Night mode after office hours.

The schedules might include weekend hours.

There could be a button for manual switching between Day and Night mode.

### **Links**

Tel-Comm Services support page:                      <http://phoneguy.ws/support>

Digital phone Quick Reference Guide:              <http://phoneguy.ws/wp-content/uploads/2018/03/SL2100-Quick-Reference-Card.pdf>

IP phone User Guide:                                      <http://phoneguy.ws/wp-content/uploads/2018/06/025184-301-00-1-0-SL2100-IPMLTUserGuide.pdf>